

Research integrity (RI) at the University of Split School of Medicine (MEFST)
Checklist for doctoral students and their supervisors

Aspect of RI	Action	Where to look
Code of Ethics	Acknowledge national Code of ethics in science and higher education, Code of ethics of the University of Split, and Code of ethics of the University of Split School of Medicine Check the Code of ethics of the institution where you may perform your research if outside of MEFST Check the ALLEA European Code of Conduct for Research Integrity, which is integrated into H2020 grants.	<ul style="list-style-type: none"> – Code of ethics in science and higher education – Code of ethics of the University of Split – Code of ethics of the University of Split School of Medicine – ALLEA European Code of Conduct for Research Integrity
Training	Attend ethics training at your doctoral studies, look for specific RI training (Summer School on Responsible Research)	Summer School on Responsible Research
Authorship	Make authorship plan early in your research work. Discuss authorship with your supervisor and collaborators. Follow the ICMJE criteria, which are a standard in biomedical research.	ICMJE authorship criteria
Conflict of interest	Think about potential conflicts of interest related to your research and discuss it with your colleagues so that it is properly identified, managed and declared. Get acquainted with the ICMJE Conflict of Interest Form which is a standard in biomedical research and is required by many biomedical journals	ICMJE conflict of interest form
Plagiarism	Get acquainted with what constitutes plagiarism and how to avoid unintentional plagiarism. Check available plagiarism tools.	MEFST uses the Turnitin plagiarism detection software. You can access it here using your MEFST or some other AAI. More on available plagiarism software at different institutions here for Turnitin and Plagscan .
Ethical requirements	Get acquainted with procedures for ethical review at MEFST for research involving human, animals, and other ethics issues	MEFST website of the Ethics Committee

Requirements for personal data processing	Check about collection and processing of personal data in research. Get acquainted with the Data Protection Officer at MEFST and the institution where you perform research.	MEFST website on personal data protection
Management of research data and records	Discuss how to collect, store and use research data. Make a data management plan for your research	Currently, MEFST does not have policy or guidelines for good data management. Check international guidance, like from Science Europe
Complaints about research misconduct	Check the procedures and structures at MEFST and your local institution for dealing with complaints about the conduct of research.	<ul style="list-style-type: none"> – MEFST website of the Ethics Committee – National Committee for Ethics in Science and Higher Education
Advice about research integrity	Contact the Research Integrity Advisor of the MEFST Doctoral School	Information about and contact of the RI Advisor at MEFST