

**Research integrity (RI) at the University of Split School of Medicine (MEFST)  
Checklist for doctoral students and their supervisors**

Aspect of RI	Action	Where to look
Code of Ethics	<p>Acknowledge national Code of ethics in science and higher education, Code of ethics of the University of Split, and Code of ethics of the University of Split School of Medicine</p> <p>Check the Code of ethics of the institution where you may perform your research if outside of MEFST</p> <p>Check the ALLEA European Code of Conduct for Research Integrity, which is integrated into H2020 grants.</p> <p>The Croatian translation of the ALLEA Code is available at the web pages of the University of Split.</p>	<ul style="list-style-type: none"> <li>– <a href="#">Code of ethics in science and higher education</a></li> <li>– <a href="#">Code of ethics of the University of Split</a></li> <li>– <a href="#">Code of ethics of the University of Split School of Medicine</a></li> <li>– <a href="#">ALLEA European Code of Conduct for Research Integrity</a></li> <li>– <a href="#">ALLEA ECoC translation into Croatian</a></li> </ul>
Training	<p>Attend ethics training at your doctoral studies, look for specific RI training (Summer School on Responsible Research)</p> <p>More information on research ethics and research integrity is available at The Embassy of Good Science</p>	<p><a href="#">Summer School on Responsible Research</a> <a href="#">The Embassy of Good Science</a></p>
Authorship	<p>Make authorship plan early in your research work. Discuss authorship with your supervisor and collaborators. Follow the ICMJE criteria, which are a standard in biomedical research.</p>	<p><a href="#">ICMJE authorship criteria</a></p>
Conflict of interest	<p>Think about potential conflicts of interest related to your research and discuss it with your colleagues so that it is properly identified, managed and declared. Get acquainted with the ICMJE Conflict of Interest Form which is a standard in biomedical research and is required by many biomedical journals</p>	<p><a href="#">ICMJE conflict of interest form</a></p>
Plagiarism	<p>Get acquainted with what constitutes plagiarism and how to avoid unintentional plagiarism. Check available plagiarism tools.</p>	<p>MEFST uses the Turnitin plagiarism detection software. You can access it <a href="#">here</a> using your MEFST or some other AAL.</p> <p>More on available plagiarism software at different institutions here for <a href="#">Turnitin</a> and <a href="#">Plagscan</a>.</p>

Ethical requirements	Get acquainted with procedures for ethical review at MEFST for research involving human, animals, and other ethics issues	<a href="#">MEFST website of the Ethics Committee</a>
Requirements for personal data processing	Check about collection and processing of personal data in research. Get acquainted with the Data Protection Officer at MEFST and the institution where you perform research.	<a href="#">MEFST website on personal data protection</a>
Management of research data and records	Discuss how to collect, store and use research data. Make a data management plan for your research	Currently, MEFST does not have policy or guidelines for good data management. Check international guidance, like from <a href="#">Science Europe</a>
Complaints about research misconduct	Check the procedures and structures at MEFST and your local institution for dealing with complaints about the conduct of research.	<ul style="list-style-type: none"> <li>– <a href="#">MEFST website of the Ethics Committee</a></li> <li>– <a href="#">National Committee for Ethics in Science and Higher Education</a></li> </ul>
Advice about research integrity	Contact the Research Integrity Advisor of the MEFST Doctoral School	<a href="#">Information about and contact of the RI Advisor at MEFST</a>